

**Palomar Unitarian Universalist Fellowship  
Board Meeting  
July 8, 2014**

Telescope Deadline: July 21<sup>st</sup>, 2013

**Chalice Lighting**

**Check-In**

**Call to Order:** 7:12 PM

**Members Attending:** Misty Kirkman Brogan, Tim Peirce, John Schwestka, Rev. Beth Johnson, Marj Lacey

**Guest(s) Attending:** Michelle Bell

**Approval of prior Board Meeting minutes:**

The June minutes were approved.

**Review of Current Agenda**

**Announcements**

**Written Reports:** (Discussion by exception only)

*Religious Education:* None received.

*Minister's Report:* None received.

**Verbal Reports:**

*Finance Report:* Tim reported that total expenses and income are both within 1% of what we budgeted. (Written report attached.)

**Old Business:**

*Strategic Planning:* Rev. Beth will contact committee members who will start working on the plan this summer. The goal is to bring the plan to a vote in January.

*Communications Committee:* Dave Cochran is taking on the task of organizing and spearheading the Communications Committee.

*Financial Audit:* Tim will perform a "self audit," then arrange for outside auditor to review accounting records.

*Policy Needs:* Beth suggested we should develop a policy detailing how we create essential committees. She will discuss this with Misty and Diana Peirce, CCAT Coordinator.

*Archivist:* The appointment of an archivist will be discussed with CCAT. The position is currently vacant.

*Memorial Gardens:* Tim reported that Danny Martin was paid for his work.

*Cluster (SUUN) Representatives:* Dave Cochran will replace Dick Eiden as our SUUN representative, but we need a second representative also. Misty will ask Dick and/or SUUN to provide a “job description” to be used in recruiting to fill that position.

**New Business:**

*Board Retreat:* The board retreat will be held from 9:30 to 3:00 on Sept. 6 at Marj’s house.

*Pray for Relief: Not One More Family Separated - Faith Summit and Action:* Support for the attendance of Beth and Katia at this event in Washington, D.C. was approved by the board. It was agreed the Peace and Justice Committee should be responsible for raising the funds for the trip and should speak to the congregation regarding the need for support.

*Refrigerator for Preschool:* Michelle Bell explained the problems with the refrigerators. The preschool fills them and we lack the space we need for the fellowship’s use and also for use by outside groups that rent our space. It was agreed we should ask the preschool operators to limit their use to designated shelves and/or to remove their items every Friday.

*Refrigerator donation from Daniel Stracka:* Board voted to accept the fridge Daniel has offered to donate and to get rid of one of our existing fridges. Misty suggested using one fridge for staff/PUUF groups and preschool and the other for social concerns brunch, Sunday hospitality, and special events.

*Preschool Sign:*

Misty reported the preschool would like to have a sign at the front of the property. Beth suggested raising our existing sign and placing a preschool sign beneath it. Misty will contact Al to determine what would be involved in doing that.

*Members for removal and for designation as member emeritus:* Acting on a request from Membership Chair Diana Peirce, the board took the action below:

Designated the following as Members Emeritus:

- Gen Howard
- Mary Pace
- Alan Purdy

Removed the following from membership:

- June and Julia Coronella
- Dolores Gascon and Julie Munrath
- Vickie Hellerick (moved)
- Laurie Judge (moved on)
- Sharle Kinnear (requested removal)
- Hugh and Ellyn Lester (moved)
- Doug Meron (moved)
- Stacy Maxim (requested removal)

**Next Meeting:** August 12th, 2014

**Executive Session:** A brief executive session was held.

**Adjournment:** 8:30 PM

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**Finance Director's  
Report to the Executive Board  
July 8, 2014**

The June Budget Report and Balance Sheet showing balances as of 7/7/2014 are attached.

All figures are tentative, pending entry of all data for 2013-14 into the Power Church program.

Total expense and total income last year were both within 1% of the amounts budgeted.

The Building Fund consists of \$122,712.03 which includes \$7,712.03 in checking and \$115,000.00 in TICRX shares (market value 7/3/2014 is \$122,247.23).

Assets in the General Fund include:

Wolcott Bequest:	\$32,735.00
Unrestricted Net Assets:	21,391.14
Savings Interest in Reserve:	20,745.85
General Discretionary Fund:	16,249.54
Vonnamomme Bequest:	12,958.64
Building Reserve for Repairs:	7,410.96

These funds and all other Board Designated Accounts include \$94,497.07 in savings, between nine and eleven thousand dollars in checking, and \$35,993.33 in our Chase investment account (market value is \$46,179.77 as of 7/7/2014).

The Finance Committee and Linda Hazelton, our bookkeeper, will be working to see if we can assign new budgeting account numbers so Power Church budget reports will be in the same format as presented at the annual meeting.

Unidentified Plate / Plate Share will be more accurately tracked next year with separate income and expense accounts to track the amount received and the amount shared.

Last year we made the following contributions under this program:

First Quarter – Hands of Peace:	\$ 1,502.65
Second quarter – The Elizabeth Hospice:	1,606.41
Third Quarter - Postpartum Adjustment Support Soc.:	1,495.40
Fourth Quarter - The Water Conservation Garden:	1,384.73

Total for Year (\$6,000 was budgeted):	5,989.19 (99.8%)
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This year's goal is to receive \$14,000 in unidentified plate share and contribute \$7,000 to designated recipients.

Respectfully submitted,  
Tim Peirce  
Finance Director