

**Palomar Unitarian Universalist Fellowship
Board Meeting
September 8, 2015**

Telescope Deadline: Monday, September 21 @ 8:30am

Chalice Lighting: Jon

Check-in: 6:36pm

Call to Order: 6:40pm

Members Attending: Jon Schwestka, Tim Peirce, Julie Mack, Lonna Leghart

Absent: Misty Kirkman Brogan, Rev. Beth Johnson

Guest(s) Attending: Eileen Maurer (only for the end of the meeting)

Approval of prior Board Meeting minutes: Julie moved to accept, Tim seconded. Approved.

Review of Current Agenda: added Plate Share Nomination and Eileen Maurer's item

Written Reports (Discussion by exception only)

- **Religious Exploration:** emailed to us (see below)
 - Jon will ask Sally to connect with Kathleen about the terms of the preschool lease and how it affects her office space
- **Minister's Report (quarterly)** none
- **President Year End Summary (annually)** none

Verbal Reports

- **Finance Report (Tim)** (see below)
 - The Board acknowledged the importance of appointing a Pledge Drive Chair for the upcoming year. More discussion to follow.

Old Business

- Cabinet Key (Tim): Tim solved this issue. Will purchase a combo key box.
- Kintz/Cox Recognition:
 - The Board will move forward with the Al Cox recognition at the January Congregational Meeting
- Playground Policy (Lonna):
- Jon as Chase signatory
 - Jon/Tim will make this happen

New Business

- Plate Share Nomination (Tim):
 - ✓ Lonna moved to accept Tamara Lowell's application for Just In Time for Foster Youth; Tim seconded. Approved.
- Communications Committee (Jon): Having created the Communications Committee in June 2014, the Board recognizes that the committee is now up and running and shall be governed by

the policies of C-CAT, and reports will not be expected from the Communications Committee to the Board.

- ✓ Tim moved to strike PUUF Policy and Procedure 1.20 from our fellowship Policies and Procedures; Julie seconded. Approved.
- Kitchen Remodel Update (Jon): Jon shared Sally Gill's update. The half-wall will be okay to remove. The auction will have a new feature, which will be an option to donate for a specific item for the kitchen using a paddle-raising style of auction.
 - Jon will contact Burton Johnson about his offer to connect us with a funding source for facility updates.
- Facility Rental Policy (Lonna): tabled until Rev Beth returns
- Board Covenant (Jon): Lonna moved to accept the new covenant as developed at our retreat in August (see below); Tim seconded. Approved.
- Auction Update (Jon): Jon is optimistic about reaching the goal of \$10,000; the amount of food ordered will be less, since we always have too much; there will be a donation bar; there are more hosted-event donations this year as compared to last year.
- PUUF 501(c)(3) Status: Discussion about the IRS polices concluded that we are not violation of our 501(c)(3) status.
- Contingency Plan for October (Eileen): Kelley Grimes needs help and money to make a contingency plan for Sunday Service speakers in the event that Rev. Beth cannot return to the pulpit. The Board assured Eileen that the money will be available.
 - Jon will email Kelley to thank her for the efforts she has put forth over the past two months to cover unexpected Service needs during Rev. Beth's absence.

Board Goals

- Nominating Committee Restructure update (Misty)
- Financial Flourishing (Tim)
- Development Leadership/Succession Planning (Beth & Diana)
- Board Implementation of Strategic Plan (Julie)
- Board – CCAT - COM Relationship (Jon)
- Communication Needs Assessment (Lonna)

Announcements: none

Next Meeting: October 12, 2015

Executive Session (none)

Adjournment: 9:06pm

DRE Board Report **June, July and August 2015**

Average Summer Attendance (June-August)

Nursery: 1st Service 6 2nd Service 5

Explorers: 9

YRUU: 7

These numbers are very typical for Summer. With some Sundays having a turnout of 12 children/youth in a class and other Sundays having 3.

Summer World Religions Camp:

This camp was a wonderful success. It ran for 5 days and we covered 7 different; Earth Based Spirituality, Hinduism, Buddhism, Islam, Judaism, Christianity and Unitarian Universalism. We had 20 children signed up for the whole week and 8 children that came for part of the time. It was a great week filled with story, art, food, games, play, community and connection. Camp is a great way for our community of children, youth and families to connect in another way. It also is a great way to bring families from the community, who may not of heard of Unitarian Universalism. I am planning on running two camps next year as it is also a great way earn money as well. The World Religions Camp after supplies made \$1800. Camps in the future will more than likely have a paid CIT program, which will help our older youth with job experience and summer employment. We had two youth volunteers, Nina Sanders and Sadie St. Holland and two adult volunteers Adrian Andersen and Elenah Buckner help each day of the camp. Also we had special guests come in and share their faith perspective. The highlight of the week was having two youth from the Hands of Peace program come and talk with the kids and play games with them.

Camp de Benneville Pines

This summer it was touch and go with our Camp de Benneville Pines camps. We gave scholarships to 7 children and youth to go to camp. The disappointing thing is that Elementary Summer Camp was cancelled do to the Jenks Lake Fire, which was the first fire in recorded history in that area.

Although our beautiful camp was not damaged at all, the air quality was not what it needed to be. We did have out 5 Junior High campers attend, one youth attended the CIT program and 2 youth attended Senior High. Marianne Swift-Gifford and myself were the deans of Junior High Camp and it was a fantastic week.

Intergenerational Service Sunday August 30th

Kelley Grimes and I created a service to end the Summer about Building the Beloved Community through Fun. It was a great Sunday! We broke out into stations of fun to be had. Our community really enjoyed it and I really find such importance of our children/youth and adults having shared time together in the services. I am hoping we can continue to offer these great services for our community to bond and grow together.

Office Space

I am feeling the pinch in places to work at PUUF during the work day. UURISE is using the office for appointments as of Noon most days. I will be using the Alcott Room after these times, until the pre-school begins their Kindergarten classes again (not sure when this will be). I would like to know when the lease for the Alcott Room ends and if it was extended past the original years promised. It can be really difficult to run a program when you don't have space to prepare for the program ahead of time. If I had realized the impact giving over the Alcott room to the preschool would have been so restricting, I never would have done it. I understand everyone is impacted by our lack of space, but I feel the need to bring it up when I can.

The Coming Year:

Religious Exploration is following the Spiritual Theme model this year again and will be finding curriculum for the different weeks accordingly. This year we will be splitting the Explorers class into two different classes; Explorers 1 (TK-2) and Explorers 2 (3-6), this last Sunday we had a great turnout for the morning Ex.1: 7, Ex. 2:9. I have asked that the Nursery not have children over 5 years of age in it during 1st service, during 2nd service children up to 8 years of age can attend.

Second service we have Nursery Birth-8 years and YRUU 7th-12th grade. If we end up getting any amount of 6th and 7th graders coming second service, I will create a Tweens class for that age group.

YRUU has some new leaders and I am very excited about this. Eileen and Nicole, our long standing leaders, will be in class one Sunday a month. Kimberly Lilley, Deanna Pierson and Dick Eiden, have also agreed to be in group once a month. Once a month this group will all be heading out to lunch together off campus and meeting up occasionally with the Youth Group from Chalice UU in Escondido.

K-1(2) OWL Program

We will be running a 8 week K-1 OWL program, taught by Lonna Leghart. This program is the first OWL program for a child and a parent to do together. We need 6 child/parent teams to have it run and at this time we have 5 families.

Registration

Registration is up and running for the program. Two weeks into the launch, we have 45 children and youth registered. This is a great place to be. We are having good volunteer sign up.

I had one parent complain about the food being served in YRUU and at PUUF in general. Worried about the lck quality and lack of nutrients. I created an opportunity for families in YRUU to sign up to bring snacks and this parent signed up for most spaces.

I need to apologize for 1) This being my first RE Board report all summer and 2) Being late with this report. My calendar got all jumbled and confused and...well.....

Kathleen Moscato DRE

**Finance Director's
Report to the Executive Board
September 8, 2015**

The Budget Report for August, Balance Sheet as of 9/7/15, monthly investment report, and fundraising record and estimate accompany this report.

Pledge income for August was 91% of the amount budgeted, and is at 97% of the amount budgeted for the first two months.

Total income for the first two months was 93% of the budgeted amount, up from 88% for the same period last year.

Total expenses for the first two months of the year were 83% of the budgeted amount.

The Wells Fargo investment fund was cashed in just prior to the stock market dip, and we received \$96,712.36, which is 99% of the original value of \$97,602.32. This check was received just last week and is currently in our savings account, where it will remain until we use it to purchase shares in the Vanguard FTSE Social Index Inv fund (VFTSX).

We have enrolled in the Square, Inc. program, which will allow us to scan credit cards with a smart phone or tablet, and hope to have the program up and running in time to be used for the Annual Auction. They charge just 2.7% of each transaction, with no other charges or fees.

Respectfully submitted,

Tim Peirce
Finance Director

Covenant of the Executive Board 2015-16

We will follow and model the covenant of Right Relations.

We will operate from a presumption of good will.

We will respect each others' time and boundaries.

We will be accountable for our roles and responsibilities.

We will take responsibility to call for a process check when warranted and will delegate and refer non-Board matters to the appropriate person or committee.

Once a Board decision has been reached, we will speak with one voice, respecting the process that led to the decision.