

**Palomar Unitarian Universalist Fellowship
Board Meeting
October 13, 2015**

Telescope Deadline: Monday, October 19 @ 8:30am

Chalice Lighting: Jon

Check-in: 6:41pm

Call to Order: 6:50pm

Members Attending: Jon Schwestka, Tim Peirce, Julie Mack, Rev. Beth Johnson, Lonna Leghart

Absent: Misty Kirkman Brogan

Guest(s) Attending: (none)

Approval of prior Board Meeting minutes: Approved

Review of Current Agenda

Written Reports (Discussion by exception only)

- **Religious Exploration (attached below)**
- **Minister's Report (quarterly) – to be sent**
- **President Year End Summary (annually)**

Verbal Reports

- **Finance Report (Tim) attached below**

Old Business (none)

- **Signatures (Tim & Jon)** – The forms for changing bank account official signers to Tim & Jon for accounts were completed.

New Business

- **Auction recap (Jon)** – positive experience this year; Jon donated software that was eagerly accepted by Auction Committee and increased productivity and decreased work bottlenecks; a meeting of the committee next week will bring more details
- **Contribution to ICWJ breakfast (Beth)** – Peace & Justice Ministry is going in on a business-card size ad in the Voices for Justice Breakfast program, and Rev. Beth asked if the Board would like to contribute a portion of their \$100 or help increase the size of the ad to quarter page. Discussion about approving Dick Eiden's nomination for ICWJ for the next quarter instead. Board is declining request to split cost of ad at this time.
- **Communicating Plate Share deadlines** – Discussion about how to communicate deadlines, so we are not lacking nominees
 - **Lonna (Secretary) will contact Janice in advance of deadlines to request she announce it in Order of Service and Telescope Newsletter and add this duty to Secretary's job description.**
- **Development next door (Julie)** – Reported on the requests from Warrington to use our easement. Board is in favor of giving up the requested easement if their purchase of the Christian Science Church goes through. More information to come at next board meeting.

- **Long-term disability for staff (Beth)** – Information only: Beth reported on the open enrollment that she learned about and took action herself. The benefit is paid for by the employee, no expense to the Fellowship.
- **Strategic obligations** – Discussion about the Strategic Planning Committee’s request for Board to address three objectives. Board will discuss online the plan for Objectives 3.3 and 6.1 with the goal of having teams in place by January Congregational Meeting.
 - **Beth is going to ask for clarity on Objective 3.4**
- **Nurturing leadership (Beth)**

Board Goals

- **Nominating Committee restructure update (Misty)**
- **Financial Flourishing (Tim)**
- **Development Leadership/Succession Planning (Beth & Diana)**
- **Board Implementation of Strategic Plan (Julie)**
- **Board – CCAT – COM Relationship (Jon)**
- **Communication Needs Assessment (Lonna):** Jon suggested Lonna approach Sally; Lonna and Beth will meet this month to discuss

Announcements: (none)

Next Meeting: November 9, 2015

Executive Session (none)

Adjournment: 8:45pm

**DRE Board Report
September 2015
Kathleen Moscato**

Attendance:	9/6	9/13	9/20	9/27
Nursery :	4	6	8	10
Explorers 1:	7	7	7	10
Explorers 2:	9	8	8	4
YRUU:	9	8	6	12
Totals:	29	29	29	36

Registration:

As of Sunday October 11th our Religious Exploration Registration is:

60 Children
40 Families

These families are all very regularly, with an average attendance of 2 times a month.

K-1 OWL:

Our K-1 OWL program started Sunday September 27th and it is off to a great start. The class is full with 11 families and 13 children. We have 6 families from our congregation and the rest are from the community. Our very own Lonna Leghart is facilitating the class and we are talking of having another class in the Spring that we can offer to the community (as well as to our congregation). This is an amazing way to spread this necessary information, thank you to Lonna for her time and talents.

Nursery Classroom:

Rebecca is going to be buying two air conditioning systems for the Kintz and Reeves rooms. She will pay extra for the electricity the months that she uses them. She lost 2-3 families with the last heat waves we have had. I am grateful she is purchasing them, and hope to be able to use them on Sundays we find necessary. As we know these extremes in temperatures are not going to change and we need to be ready for them.

Rebecca and her staff are also finding more and more mouse droppings in the classrooms.

Sunday morning during our OWL class, there was a termite swarm in the Nursery/Kintz room. I am sure this was due to the heat.

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How wonderful it is that nobody need wait a single moment before starting to improve the world. -Anne Frank

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Finance Director's Report to the Executive Board October 13, 2015

The Budget Report for September, Balance Sheet as of 10/7/15, monthly investment report, and fundraising record and estimate accompany this report.

Pledge income for September was 59% of the amount budgeted, and is at 84% of the amount budgeted for the first three months. The percentage for the first three months last year was 85%.

Total income for the first three months was 84% of the budgeted amount, a little less than the 89% for the same period last year. These figures should improve as the regular year gets underway.

Total expenses for the first three months of the year were 87% of the budgeted amount, and that figure was 94% for the same period last year.

I added \$3,287.64 of the final \$10,103.37 Wolcott estate payment to the \$96,712.36 we received for the Wolcott estate funds that were invested in the Wells Fargo account, and we are purchasing \$100,000.00 in shares of the Vanguard FTSE Social Index Investment Fund (VFTSX).

We received our card reader from Square, and Holly Herring used it to collect payments at the auction. We will receive statements from Square showing the total amount collected, the 2.7% fee, and our net receipts. Since only the net amount is deposited to our bank account, our financial statements will report only the net amount. We collected a total of \$4,760.00 from twelve people at the auction, and paid \$130.91 in fees, so \$4,629.09 will be deposited to our bank account for those transactions.

There are no official figures available yet for the auction, but we know we raised over \$5,000 for the kitchen project, and very likely something in excess of the \$10,000 budgeted for the auction.

Our plate share program raised \$1,325.89 for Lean and Green Kids the third quarter of 2015, and will be collecting for Just in Time for Foster Youth during the fourth quarter.

Contribution statements for the first quarter of our fiscal year will be sent out by the end of this month.

The authorized signers on our bank accounts are now Tim Peirce and Jon Schwestka; David Cochran is no longer an officer, and his name has been removed. If any checks need to be signed during the week, one of us should be available.

Respectfully submitted,

Tim Peirce
Finance Director