



# MEETING MINUTES

Meeting Title: Executive Board Meeting

Location: Palomar UU Fellowship Library

Date/Time: Tuesday, April 12, 2016, 6:30pm – 9:06pm

Attendees: Jon Schwestka – President  
 Julie Mack – President-Elect  
 Lonna Leghart – Secretary  
 Rev. Beth Johnson – Minister

Absent: Misty Kirkman – Past President  
 Tim Peirce – Finance Director

Guests:

Meeting Minutes Prepared By: Lonna Leghart

Purpose	General Notes
Executive Board monthly meeting	Meeting Handouts: <ul style="list-style-type: none"> <li>• none</li> </ul>

Item	Description	Responsibility	Due Date	Cls'd
1)	Chalice Lighting			Closed
2)	Check-ins			Closed
3)	Meeting called to order at 6:45			Closed
4)	Approval of Minutes; <b>Julie moved to approve minutes, Lonna seconded. Passed unanimously.</b>			Closed
5)	Review and approval of Written Agenda: added "Group email"			Closed
6)	Group email: Lonna researched new group email options; next step is to contact Patrick about the options for a group @vistauu.org address	Lonna	5/10/16	
7)	Minister's Report: will be forthcoming in May	Rev. Beth	5/10/16	
8)	DCFM report received from			Closed

	Kathleen Moscato (attached below)			
9)	Finance Director report received from Tim Peirce			Closed
10)	GA & DA delegates: Jon will complete the necessary forms	Jon	4/19/16	
11)	Nominating Committee: Julie shared names being presented by the Nominating Committee; we are still short by a few names. She will remind Tamara Lowell to get bios in the Telescope Newsletter by Monday 4/18.	Julie	4/13/16	Closed
12)	Worship Security Task Force: in process. Rev. Beth will have them meet before our next board meeting.	Beth	5/10/16	
13)	Action Items checklist: Future agendas will list action items as old business	Jon		Closed
14)	Plate Share online: this is now online. Lonna will ask Sally to create a format that allows easy addition of new info	Lonna	5/10/16	Closed
15)	Rental Carlsbad Musallah: Eileen emailed the Board with an update. This potential renter has other options at this time.			Closed
16)	Strategic Obligations: Right Use of Physical Space and Stewardship Task Forces will be convened by Rev. Beth	Rev. Beth	5/10/16	
17)	Publicize Rental Rates: Discussion about how to do this. Rev. Beth conversed with other ministers about the trends around rental rates and policies. Our rates will stay as they are. Jon will arrange to post rates for internal and external renters on the website.	Jon	5/10/16	
18)	Pledge Update: Lonna shared pledge updates. She will ask Tim to share the outstanding pledge list to Rev. Beth and Jon	Lonna	4/19/16	Closed
19)	Budget Discussion: Discussion about lack of pledge funds for upcoming budget year. A meeting of the Board and	Jon	4/19/16	

	Finance Committee will be scheduled in May.			
20)	Wolcott Bequest: Dick Eiden requested an update on this. Jon recapped past ideas. Discussed a few new options. <b>Lonna moved that we use a portion of the Wolcott bequest be used to pay off the balance of the kitchen remodel. Julie seconded. Passed unanimously.</b> Remainder of bequest tabled for next board meeting.	Jon		
21)	Landau & Wolcott Recognition for Kitchen: Jon will speak at the annual meeting. A future board meeting will include a visit by one of the Landau family members. Rev. Beth will work with Sally Gill to design a plaque for the kitchen.	Jon Rev. Beth	5/10/16	
22)	Annual Meeting agenda & publicity – June 5, 2016: Jon will create agenda. We will have several items on which to vote: resolutions, budget, new board members and nominating committee. Also, awards will be given. Julie will speak about outgoing board members. Julie will speak as incoming president. C-CAT and Task Forces will make reports. Jon will address it in the June newsletter. Lonna will advertise the date in May newsletter, order of service, website and will copy Rev. Beth on all communication with Janice.	Jon Julie Lonna	5/10/16 – draft 6/5/16 ongoing	
23)	Executive Session			Closed
24)	Adjournment			Closed

NEXT MEETING: Tuesday, May 10, 2016 @ 6:30pm in Library  
Budget meeting - TBA

Reports attached below:

1. Director of Child & Family Ministries
2. Finance Director

## Director of Child and Family Ministries (DCFM) Report

---

<b>Attendance:</b>	<b>3/6</b>	<b>3/13</b>	<b>3/20</b>	<b>3/27</b>
<b>Nursery</b>	5/3	6/4	7/4	10/3
<b>Explorers</b>	9	15	16	22
<b>YRUU</b>	5	4	9	8
<b>Totals:</b>	22	29	36	43

### **Easter Brunch and Egg Hunt Fundraiser:**

Our Easter Brunch and Egg Hunt Fundraiser was a complete and total success. We raised the highest amount ever with our total amount being \$866. This will make it possible to send myself and two other leaders to be trained in the Elementary OWL program. I am only waiting now to find out from Kathe Larick when this training will be. If the dates work, the two leaders I am hoping will be trained are Amy Jones (who is already trained in Junior and Senior OWL) and Alex Kajitani.

### **Summer Camp:**

Summer Camp Information was sent out in the Telescope and in an all PUUF email last week. The interest is rolling in. I will run the camp with as little as 10 paid participants (volunteers have their children come for free). This week I am creating paper flyers as well as flyers for families to send out to friends and family.

### **Renaissance Module:**

I completed my 4th Renaissance Module on Multiculturalism two weeks ago. It was an intensive 72 hours, but wonderful to spend learning with colleagues.

### **Coming of Age 2016/2017**

Katia Hansen and I met for the first time last week with interested families for our 2016/2017 COA group. What I thought was going to be a very small group is growing. We hope to have between 8 and 14 participants. Katia and I are looking at the new UUA COA curriculum, to blend with our already tried and tested (but a little dated COA curriculum), to create yet another amazing program for our coming of age youth. Starting this summer we will be looking for mentors for this program. This will be Katia's last year operating as lead facilitator. She and I are looking for someone we can train this year, to help with this program in future years.

### **Midwife Your Midlife**

This group met for a third time. The interest and need for this group is still growing. Megan and I are thrilled every time we gather, in the outpouring of support we have for continuing this group.

**Kathleen Moscato**  
**DCFM**

# Finance Director Report to the Executive Board

---

April 12, 2016

The Budget Statement for March, Balance Sheet as of 04/08/2016, monthly investment report and fundraising record and estimate accompany this report.

Pledge income for the first 9 months of the fiscal year is still at 90% of the amount budgeted. This figure for the same period last year was 95%.

Plate collections for the first 9 months are at 117% of the amount budgeted, this figure for the SPLY was 91%. We will be sending a check for \$2,517.42 to the Interfaith Center for Worker Justice, which is half of the undesignated plate collection for the first quarter of 2016. This is the largest amount we have ever shared through this program.

Total income for the first 9 months was 94% of the budgeted amount, and this percentage was 95% for the SPLY.

Total expenses for the 9 month period were 95% of the budgeted amount, and was 94% for the same period last year.

Total Annual Auction income is \$11,436.20, and should be close to \$12,000 by the end of the year. That figure at this time last year was 9,165.27, and reached just \$9,195 by the end of the year.

Income from groups and activities is still running low, but the Scrip program raised \$150.35 in March, and should easily exceed the budgeted \$1000 by several hundred dollars by the end of the year.

We have received a total of \$40,073.70, for the kitchen project, including the original gift of \$25,000 and matching funds of \$7,000 from an anonymous donor. We have made payments totaling \$69,115.62, with only a few items left to be paid for. The fund is currently showing a balance of -\$29,041.92.

Items for consideration in next year's budget will include more money for properly licensed yard work and an improved internet service. The music and religious exploration programs have requested the same funding as this year. Rev. Beth would like to give the staff cost of living raises, and the minister's salary is still on the low end of the fair compensation scale. C\_CAT would like Fellowship-wide funding for childcare for all activities and events, and we are not quite up to our fair share for UUA national and district dues. And we may need up to \$2000.00 for a financial review.

We now have 110 pledges representing 145 people totaling \$160,561.00. If all 32 outstanding pledges came in for the same amount as this year, we would have 142 pledges for \$191,571.00, but as we have learned, we can't be sure they will all come in.

Quarterly contribution statements will be sent out by the end of this month.

Respectfully submitted,

Tim Peirce  
Finance Director