

## C-CAT Minutes - Executive Summary

9 Committee, Activity and Team Leaders, 2 Board Members, and Rev Beth Johnson met on 1/27/2015 at 6:30 p.m.

### Leadership Topics:

- 1) Job descriptions were received and submitted for placement in both online and hard copy format in the office. Leader exit interview (transition assessment) was discussed. A process will be recommended to the Board.
- 2) Budget estimates for 2015-16 were discussed and a sample worksheet was distributed. Estimates will be due next meeting, 2/24.

### Highlights of Reports include:

- Peace and Justice: discussed growing number of activities to be included in "umbrella" of this team. Announced 5/1 - Habitat for Humanity building session.
- Music Committee is busy with plans for 3/29 Spring Concert.
- Sci-Fi reported regular good attendance.
- SEE reported on recent activities. This year's Beltane Celebration will be 5 year anniversary.
- Sunday Service Committee proposed hanging banners around the periphery of the auditorium.
- Meet and Greet noted great attendance recently.
- Camp de Benneville - family camping is in February and PUUF members will number 15! The shared all church retreat is 4/10-12.
- A fundraiser featuring a concert by EKG and a silent auction and/or raffle is scheduled for 2/28.
- Committee on Ministry is helping to facilitate upcoming Strategic Planning meetings.
- Communications Committee is in place! Focus includes: How to keep people who don't/can't use electronic media; Updating information in the directory.
- Young Adult Group will probably be suspended for a time.

- Frank Paynter (new webmaster) would like to begin review of capabilities of PowerChurch software.
- Humanists will host Compassionate Choices representative on 2/11. They will begin a series shortly, alternating meeting sites between PUUF and Chalice.
- Buildings and Grounds reported on various repairs and much needed upkeep projects.
- RE is hosting Our Whole Lives series for 8th and 9th graders in collaboration with Pilgrim UCC through 5/17.
- PUUF will host Ram and Hanuman Festival 4/3 and 4.
- Rev Beth detailed her upcoming schedule.
- Membership is 199. Next opportunity for new members to join will be Pathways dinner on 3/2.
- Mobile Bulletin Board is nearly finished..photos shared. Cost will be from Communications budget.
- Strategic Planning has announced a series of cottage meetings. The committee will be scheduled to attend C-CAT at Feb and March meetings. We'll have their work replace leadership topics for those two meetings.
- Hands of Peace Mural was discussed, with strategies for constructing and painting a fence as an alternative to using the stucco walls of the main building. More discussion to be held.
- We agreed to do a Ministry Fair again, probably in April.

**Action Items:**

- Recommend to the Board that they conduct transition assessments with departing officers.
- Recommend that Frank Paynter be given access to PowerChurch so he can complete his assessment.

Respectfully submitted,

Diana Peirce, C-CAT Coordinator